

**Edgewater Condominium Association
Board of Managers
Monthly Meeting Agenda**

**Called to Order by: Laura Peacock
December 11, 2012, 7:00 p.m. - Association Office**

Members Present

- Laura Peacock, President
- Jack Horst, 1st Vice President
- Jeff Hoy, 2nd Vice President (via Skype)
- Jim Parks, Treasurer (via Skype)
- Ray Mapston, Secretary (via Telephone)
- Rick Clawson, Administrator

Guests

Alice Parks (via Skype), Kathie Horst, Janet Greene, Richard Sauer

Minutes from October regular meeting

- Motion to Accept: Jack Horst, seconded by Jim Parks. Carried.

Administrator's Report - Rick Clawson

- Delinquency Update - Nothing new to report. Rick will continue working on accounts until they are cleared up.
- Chimney Inspections completed - Very disappointed in the inspections this year due to postponements and lack of adequate notification. Rick will find another contractor for next year.
- Flower Boxes discussion - Rick is in receipt of a letter from Don Strobl for construction of flower boxes. Landscaping committee will review the letter and make recommendations.
- Updated the Board on Jean Stebell's request at the November meeting to repair security light across from D Building. A new light has been installed. There was also discussion regarding the rope lighting Rick has been testing. It was decided to buy some of the lighting and test it on one of the unit stairways.

Treasurer's Report - Jim Parks

- No report because Jim did not receive the B&LB Financial Report as of this date.

Committee Reports:

Personnel - Laura Peacock

- Laura reported that Rick has completed performance reviews for each of the part-time employees and a one-time bonus of a \$100 Wal-Mart gift card will be given to each employee on December 14. She praised the employees for their dedication and dependability.
- Laura requested a brief executive session to discuss personnel after the regular meeting.

Rules & Regulations - Ray Mapston

- Nothing to report

Buildings & Grounds - Jeff Hoy

- Jeff reported we are still waiting for the trash basket installation
- Discussion about ordering the beach stairs in January so they will be ready for the season.

Social & Recreation - Jim Parks

- Nothing to report

Reserves - Jim Parks

- Nothing to report

Old Business:

- None

New Business/Correspondence:

- None

Next Meeting:

- January 22, 7:00 p.m. - Association Office

Adjournment:

- Motion to Adjourn: Jack Horst, seconded by Jeff Hoy. Carried and adjourned at 7:30 p.m.

